

Galen Reporting

Minimizing the Requisition

November 2011

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Submit questions during the webinar

A screenshot of a web-based Q&A interface. At the top, there's a blue header bar with a question mark icon and the text 'Q&A'. Below this is a tab labeled 'All (0)'. The main area contains an 'Ask:' label, a dropdown menu currently showing 'All Panelists', and a text input field with placeholder text: 'Select a participant in the ask menu first and type your question here. There is a 256 character'. To the right of the text field is a 'Send' button.

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Agenda

- Original requisition
- Problems with long requisitions
 - Possible solutions
- New requisition examples
- How to minimize the requisition
 - Header
 - Details
 - Footer
- Best practices

Original requisition

- Shows all pertinent info
 - Site data, patient data, insurance data
 - Order data, provider data, additional information
- Works for almost all order needs
 - Not all data is needed by everyone

Original requisition

- Section definitions

| | | | |
|---|----------------------------|---|--|
| Originated From: New World Health System New World Health 25 Green Mountain Drive South Burlington, VT 05403 | | Performing Facility: New World Cardiology | |
| Phone: (802) 985-1234 | Requisition #: 1893 | Printed by: jbones 11/16/2011 11:00:00AM | |

| | | |
|--|--|---------------|
| Patient: Dan Test 1550 Apple Tree Circle Indianapolis, Indiana 54283 Home: (413) 790-8837 Work: (413) 550-1170 PCP: Peter Albright - [1TW050] | MRN: 110322095041437 SSN: 133558855 DOB: 02-Aug-1972 Insurance: Cigna - [CIG] Guarantor: Test, Dan - [Self] Encounter Date: 16-Nov-2011 Appt. Location: | Sex: M |
| Ordering Provider: Jeff Bones, MD - [1TW290] | | |

»CBC - [2000650]

| | | |
|------------------------|-------------------------------|------------------|
| Date Ordered | Approving Provider | CPT4 Code |
| 16-Nov-2011 | August Allscripts - [9654721] | 85025 |
| To Be Done Date | Priority | Status |
| 16 Nov 2011 | Routine | Active |
| | Referred to Provider | Order # |
| | - [] | TW96059 |

| | |
|--|--------|
| Problems | |
| Acute Anteroapical Myocardial Infarction - Initial Care (New MI) | 410.11 |
| Acute Bacterial Arthritis | 711.00 |
| Chronic Bronchitis | 491.9 |

| |
|--------------------------------------|
| Annotations |
| Bones, Jeff ~ 11/16/2011 10:59:00AM |
| Patient must fast for 12 hours prior |

Requisition problems

- Might miss some orders or pages
- Requisition is too long
- Easy to overlook some parts of requisition
- Split orders

Possible solutions

- Multiple order requisitions
 - Not always practical
- Custom requisition for specific order types
- Reduce the size of the orders
- Remove unnecessary data from the requisition

Requisition Examples

Reduced data and size

- Extraneous data is gone
- Can be used for all orders
- Adjustments made to data layout

»CBC - [2000650]

| Date Ordered | Approving Provider | CPT4 Code | |
|------------------|-------------------------------|-----------|-------------|
| 16-November-2011 | August Allscripts - [9654721] | 85025 | |
| To Be Done Date | Priority | Status | Order # |
| 16 Nov 2011 | Routine | Active | TW96059 |
| | | | Safety test |

Problems

| | |
|--|--------|
| Acute Anteroapical Myocardial Infarction - Initial Care (New MI) | 10.11 |
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Annotations

Bones, Jeff ~ 11/16/2011 10:59:00AM
Patient must fast for 12 hours prior

Requisition Examples

Bare minimum/custom order type

- Single row per order
- No extra data

| Order Code / Name | To Be Done | Priority | Comments |
|-------------------|-------------|----------|-------------|
| - [2000650]CBC | 16 Nov 2011 | Routine | Safety test |

Annotations

Bones, Jeff ~ 11/16/2011 10:59:00AM
Patient must fast for 12 hours prior

| Code: Test Name | Diagnosis | To Be Done | Priority | Bill Type: |
|-----------------|--------------------------|-------------|----------|------------|
| 2000650: CBC | 410.11, 711.00, 491.9 | 16 Nov 2011 | Routine | UNKNOWN |

Annotation: Patient must fast for 12 hours prior

How to minimize the requisition

Report header

- Only used once
- Often contains necessary information
- Can be cut down more if the report is custom
 - Insurance information
 - Site and location information
- Adjust spacing and reorganize data fields

How to minimize the requisition

Details section

- Most opportunity for changes
- Remove unnecessary codes, dates, and descriptions
- Additional information subreports can be removed or suppressed
- Signatures can be changed or removed
- Some data isn't required on a per-order basis
- Page header data can move to report header for single page reports

How to minimize the requisition

Report footer

- Typically add fields to this section
- Signature for grouped orders
- Clean up any formatting

Best Practices

- Usability!
 - Who, what, and where
- Consider the purpose of the customizations

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Thank you for joining us today. For additional assistance....

You can contact us through our website at
www.galenhealthcare.com

A screenshot of the GALEN Healthcare Solutions website. The header includes the company logo and navigation links: VitalCenter, Webcasts, Reporting, Blog, Wiki, Careers, and Home. A secondary navigation bar contains links for Technical Services, Professional Services, Testimonials, About Us, and Contact Us. The main content area features the slogan "embrace the new world of healthcare" and a stethoscope graphic. A text block discusses the HITECH Act. A "vitalcenter" logo is also present. A contact form is overlaid on the right side of the page.

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The Health Information Technology for Economic and Clinical Health (HITECH) Act (part of the Stimulus package known as the American Recovery and Reinvestment Act), signed into law by President Obama on February 17, 2009, is poised to fundamentally alter the way patient care is provided in the United States.

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